



Groom Creek Fire District



1110 Friendly Pines Road, Prescott, AZ. 86303

Phone: (520) 778-6519 Fax: (928) 443-5078 — Email: admin@groomcreek.org

Position Description – Reserve Firefighter – EMT-B/P

Division – Operations

Supervised By – Captain / Engineer

General Description –

Protects life and property by performing firefighting, emergency medical services, hazardous materials, and other duties, as assigned. Maintains Fire/EMS equipment, apparatus, and facilities as assigned.

Supervision –

Works under the direction of a Chief Officer, Captain, or Engineer as needed.

Essential Duties and Responsibilities –

- Responds as dispatched within the Groom Creek Fire District and on mutual aid assignments.
- Provides EMS treatments in accordance with Arizona Laws, ADHS Rules and Regulations, Regional Protocols and Base Hospital Direction.
- Performs firefighting activities including driving fire apparatus, operating pumps and related equipment, laying hose, and performing fire combat, containment, extinguishment and overhaul tasks.
- Performs salvage operations such as throwing salvage covers, sweeping water and removing debris.
- Writes reports accurately documenting incident data, patient assessment, and patient treatment.
- Operates radio and other communication equipment.
- Maintains Fire/EMS equipment, apparatus, and facilities.
- Performs minor repairs to District equipment.
- Performs general maintenance work, maintains, and tests hose, maintains and tests apparatus pumps, cleans and polishes fire apparatus.
- Assists in developing plans for special assignments such as emergency preparedness, training programs, firefighting, etc.
- Functions within the Chain of Command to manage, direct, advise and evaluate operations personnel.
- Participates in drills, attends classes and other training in related subjects.
- Maintains required certifications in fire suppression and EMS.
- Meets district continuing education requirements.
- Maintains positive working relationship with the public and other GCFD personnel.

Other Duties –

- Assists in training new members as assigned.
- Participates on Fireground Operations Team at all structure fire calls.

Tools and Equipment Used –

Emergency medical apparatus, fire apparatus, fire pumps, hoses, ladders, other standard firefighting tools, hand tools, saws, emergency medical equipment, radio, pager, personal computer, telephone.

Physical Demands –

The physical demands described herein are representative of the abilities required to perform the essential functions of the position. Reasonable accommodation may be made to enable individuals to perform essential functions. While performing this function, members are required to stand, sit, walk, talk, and hear, use hands to finger, handle or operate objects, tools, or controls; and reach with hands and arms. The member may be required frequently to climb or balance, stoop, kneel, crouch, crawl, and smell. The member may be required to frequently lift and/or move up to 50 lbs and occasionally move up to 175 lbs.

The duties listed herein are only an illustration of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position. The position description is subject to change at any time without notice.

Approved By:	Date Approved:
Fire Chief:	