

**MINUTES OF THE REGULAR MEETING OF THE  
GROOM CREEK FIRE DISTRICT BOARD OF DIRECTORS**

**February 4, 2025, 6:00 pm**

**1110 E. Friendly Pines Road, Prescott, AZ**

**CALL TO ORDER**

The meeting was called to order on February 4, 2025, at 6:02 pm by Board Chairman Andy Lamar.

Note the following acronyms are used throughout this document: GCFD = Groom Creek Fire District, GCFFA = Groom Creek Fire Fighters Association, PSPRS = Public Service Personnel Retirement System, Hazmat = Hazardous Materials

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Present at the meeting were Chairman Andy Lamar, Clerk Annette Starr, Board Members Eric Rogers and Mick Gleason. This constitutes a quorum and the meeting was continued and chaired by Chairman Lamar according to district bylaws. Also present was District Fire Chief Ernesto Manzanedo, Assistant Chief Nate Hallowell and Attorney for the district Robert Miller.

**APPROVAL OF MINUTES**

Chairman Lamar made a motion to approve the regular meeting minutes of January 7, 2025, seconded by Eric Rogers. The motion carried unanimously.

**COMMUNITY COMMENTS**

A community member thanked the GCFD for the excellent response to a propane leak at their residence. They feel that the department is a valuable asset to our community, and that we are blessed to have the level of protection and professionalism they show. The department genuinely cares about the community.

**PUBLIC APPEARANCES**

None.

**CHIEF'S REPORT**

- **Calls for service:** For the month of January – 4 EMS calls, 1 serious car accident, 2 wildland fires, 1 smoke investigation, 3 public assists, 2 illegal burns, 1 hazmat call.
  
- **New engine update:** Update given by Assistant Chief Hallowell. There was a zoom meeting with US Pump, with the purpose of going over a nine-page spec sheet line by line to review everything that would be included with the engine. Some small corrections were made and their questions were answered. After the meeting they felt confident that the builder would be able to provide everything they need in an engine.

**FINANCIAL REPORT**

Financial report for November 2024, given by Board Clerk Annette Starr.

General Fund  
\$154,108.55

\$211,653.15

Capital Reserve - Undesignated

Line of Credit	\$0	Capital Reserve - Engine Fund
<u>\$34,294.49</u>		
OneAZ – Checking	\$1,000	Capital Reserve - Total
\$188,403.28		
OneAZ – Savings	\$5.00	

Chairman Lamar made a motion to approve the financial report given, seconded by Mick Gleason. The motion carried unanimously.

**OLD BUSINESS**

**1. Fire Engine Fundraising Committee Report:** Given by Board Member Gleason, who said that the meeting with OneAZ credit Union went very well, and that the bank was willing to help us with the financing for the new engine. He raised the concern that property taxes for the residents of Groom Creek have increased for the Fire District, and he wants the committee to be transparent that the funds raised through various fundraisers are going one hundred percent for the purchase of a new fire engine. He would also like to see the agenda changed to include that all Groomapalooza event funds will be going to the new engine purchase.

Assistant Chief Hallowell gave the update for the last meeting on January 7, 2025. At the meeting he asked the activity leaders to provide an estimated cost for 500 attendees, that can be given to the GCFFA to ask for the funds to get the event started. The next meeting will be held at the fire station on March 26, 2025 at 10 am. The college approved the date of May 16, 2025 for the Groomapalooza event.

**NEW BUSINESS**

**1. Board to approve and sign purchase agreement for the new engine.** Attorney Robert Miller raised the concern that the contract with US Pump does not contain a finance contingency. Chairman Lamar said that we have a letter from the bank that approves the loan anytime between now and the next six months, but because the letter states that this is not a guarantee of funds, if the build is started and the financing does not go through, US Pump could have a cause of action against the department for breach of contract. Mr. Miller suggested that the contract be signed, but not sent in until it was confirmed with the bank that the financing was further verified. He agreed to go to the bank himself. Chairman Lamar made a motion to sign the contract, seconded by Eric Rogers. The motion carried unanimously.

**2. Discussion on filling vacant Board seat.** Board Member Gleason suggested that it was time to begin looking for someone to fill the vacant Board seat. It was decided that the Board members would begin talking to neighbors about becoming a Board member, and possibly posting it on the Groom Creek Facebook page. This topic will be added to the agenda under old business to be discussed monthly until the seat is filled.

**COMMUNITY COMMENTS**

None.

**BOARD MEMBER COMMENTS**

Chairman Lamar thanked to board for their contribution and service, and the community for coming to the meeting.

Fire Chief Manzanedo thanked the community for their enthusiastic support for the Chipotle fundraiser.

**ADJOURNMENT**

Chairman Lamar made a motion to adjourn the meeting, seconded by Board Member Gleason. The motion carried unanimously.

The meeting adjourned at 6:47 pm.

**Prepared by:**

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Annette Starr, Board Clerk  
Groom Creek Fire District